**Time Management Log**

***(FDM-Sew-Handout18a.doc)***

DIRECTIONS: This log will help you manage your time during the class. The log includes tasks that are associated with today’s lesson. Write an approximate time that you think it will take for you to complete each task. As the lesson progresses, write down the time that you actually started each task and the time that you finished it. Include comments about your time management observations and success.

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| --- | --- | --- | --- | --- | --- |
| **TASK** | **APPROX. MINUTES TO COMPLETE** | **TIME STARTED** | **TIME ENDED** | **ACTUAL TIME FOR TASK** | **STUDENT’S INITIALS** |
| **Bellwork, Terms,--Get out cubbies, shears, thread, & one needle. Bring all of these back to the tables.** | **5** |  |  |  |  |
| **Write Safety Summary****(Safety in using shears and needles.)** |  |  |  |  |  |
| **Log into Google Images heming by hand.** |  |  |  |  |  |
| **Complete Overcast Stitch for hemming about 2 inches long.** |  |  |  |  |  |
| **Complete Catch Stitch for hemming about 2 inches long.** |  |  |  |  |  |
| **Complete Blind Stitch for hemming about 2 inches long. For stretch fabric.** |  |  |  |  |  |
| **Pressing my work** |  |  |  |  |  |
| **Clean Up** | **5** |  |  |  |  |
| **Lesson Closure** | **2** |  |  |  |  |
| **Comments: What did you learn? This will be your pass to leave class.** |  |  |  |  |  |