		Click on "Turn editing on"
Turn editin	g on	
Topic 1		Select a topic
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Resources		Click on "File"
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	Enter a brief description	
Name*		Name your file in the space provided
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		Enter a brief description. Scroll down the page to get to "Content" as seen in the next row
Content		To add a file click on "Add"
Select files		
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n Server files		Select "Upload a file"
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Author: Adelfo Huerta		File"
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Upload this file		
Select files		File will appear
		Scroll down and leave settings at default
cyberbuilying_internet_ use_contract.pdf		
Cause and return to secure		
Save and return to course		Click on this button and you are finished!

The file module enables a teacher to provide a file as a course resource. Where possible, the file will be displayed within the course interface; otherwise students will be prompted to download it. The file may include supporting files, for example an HTML page may have embedded images or Flash objects.

Note that students need to have the appropriate software on their computers in order to open the file.

A file may be used

- * To share presentations given in class
- * To include a mini website as a course resource

* To provide draft files of certain software programs (eg Photoshop .psd) so students can edit and submit them for assessment