


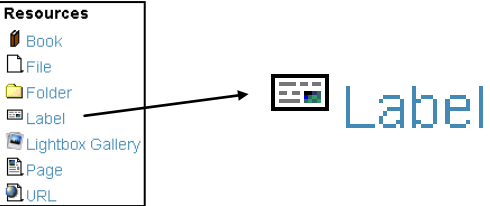


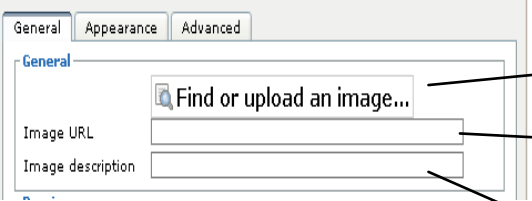
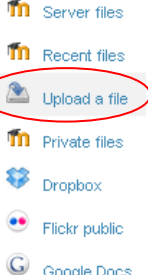



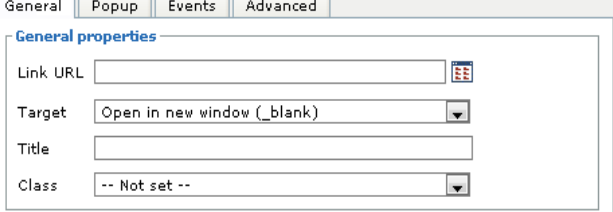


Basics of Adding A New LABEL

	Click on "Turn editing on"
	Select a topic
	Click on the plus sign to add a resource
	Click on "Label"
	
<p>To insert text, simply type in the area beneath this menu of options. Edit font, size, style, center etc using the icons</p>	
	To insert/ edit an image, click on this icon
	<p>-To use an image from a file, simply click on "find or upload an image"</p> <p>-To use an image using an URL, paste or type in the address in the space next to "Image URL"</p> <p>-Type in image description then click on "Insert"</p>

Basics of Adding A New LABEL

 	<p>If clicking on “Find or upload an image...” Select “Upload a file”</p>
<p>Attachment: Choose File No file chosen</p> <p>Save as: <input type="text"/></p> <p>Author: <input type="text" value="Adelfo Huerta"/></p> <p>Choose license: <input type="text" value="All rights reserved"/> ▼</p> <p style="text-align: center;">Upload this file</p>	<p>Click “Choose File”</p> <p>After selecting your file click on “Upload this File”</p>
	<p>After uploading your file click on “insert”</p>
 <p>Link to lesson plan</p>	<p>To create a link using your text:</p> <ul style="list-style-type: none"> • Type your text • Highlight text • Click on link icon
	<p>Type or paste the URL in the space provided.</p> <p>Target: recommend using “Open in new window”</p> <p>Enter title</p>
<p style="text-align: center;">Insert</p>	<p>Click “Insert”</p>
	<p>Scroll down and leave settings by default</p>
<p style="text-align: center;">Save and return to course</p>	<p>Click on this button and you are finished!</p>

Basics of Adding A New LABEL

The label module enables text and multimedia to be inserted into the course page in between links to other resources and activities. Labels are very versatile and can help to improve the appearance of a course if used thoughtfully.

Labels may be used

- * To split up a long list of activities with a subheading or an image
- * To display an embedded sound file or video directly on the course page
- * To add a short description to a course section