**Hands-On Collaborative Planning; a Mini-Workshop
by Teresa Driver, SAWP Teacher Consultant and Ericka Quintero, CTE/Drama Teacher**

**CTE Teacher Instructions**

**Step One: Seven Corners - What You Love to Teach – Establish the Projects (10 min)**

* Facilitate brief introductions among other teachers
* Each CTE Teachers will recap ONE favorite project that students complete during the program.
	+ This should take no more than 2 minutes, and should focus on themes, essential questions, skills, tasks, and outcomes.
	+ There is space on the reverse side of this sheet to write notes if you need.
* Content Area Teachers will listen and have the opportunity to ask questions – please respond.

**Step Two: Create a Small Learning Community (10 min)**

* Each CTE Teacher will “collect” Content Area Teachers onto the back of this sheet.
* Make sure you collect room numbers, email addresses, and planning periods for follow up.
* Content Area Teachers may only sign up with one CTE Teacher!
* Each group should have at least one English, Science, and Social Studies teacher, along with one or two other teachers (World Language, SPED, etc.) and a Counselor.

**Step Three: What You Love to Teach – Skills and Units Quick Write and Circle Share (15-20 min)**

* Quick Write: Content Area Teachers will write for 2-5 minutes on their favorite unit to teach. CTE Teachers will
* Content Area Teachers will take turns sharing.
* CTE and other teachers will listen and ask clarifying questions as needed.

**Step Four: Concept Map – Finding Common Ground (20 - 25 min)**

* On the chart paper you will make a concept map:
	+ The CTE Project title will go in the middle circle
	+ The remaining space will be divided up into sections – one for each Content Area
	+ Label the sections with each Content Area
	+ Move to a section that has a Content Area in which you DO NOT teach
	+ Take notes for that Content Area
* Have a Conversation
	+ If needed, offer to facilitate…it’s your project on which everything else hinges
	+ This should include *all* teachers talking about *all* areas and how the skills and processes that are taught in each area could possibly apply to the CTE project
	+ Consider & write down themes that might apply to the project (and extensions)
	+ Consider & write down Essential Questions that might act as a frame for the project
1. **Project:** What is your *favorite* project to teach? What theme (if any) guides the project? What content area tasks or skills are embedded? What Essential Questions drive this project?

**\*Your Unit/Project Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
\*The theme of the project, in one or two words:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
\*Essential Questions related to this unit or project:**

**\*Tasks:**

**\*Skills:**

**\*Outcomes:**

**\*When in the year do you usually teach this unit? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
\*Could you be flexible about that timing? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Small Learning Community:**

**Teacher Name Subject Room # Email address Plan**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **English** |  |  |  |
|  | **Social Studies** |  |  |  |
|  | **Science** |  |  |  |
|  | **Other (fill in)** |  |  |  |
|  | **Other (fill in)** |  |  |  |
|  | **Counselor** |  |  |  |